

NAME OF COMMITTEE	Salcombe Harbour Board
DATE	6 June 2011
REPORT TITLE	MATTERS FOR FUTURE CONSIDERATION
REPORT OF	Salcombe Harbour Master
WARDS AFFECTED	All South Hams

Summary of Report

To identify matters for future consideration by the Harbour Board.

RECOMMENDATION

That the Harbour Board RESOLVES to:

- a. **note the report; and**
- b. **change the date of the July Harbour Board meeting and annual inspection to 12 July 2012.**

1. BACKGROUND

- 1.1 The Harbour Board Constitution states that Matters for Future Consideration should be reviewed by the Board at each meeting..

2. MATTERS FOR FUTURE CONSIDERATION

2.1 Harbour Board Dates

2.1.1 The following dates have been set for Harbour Board Meetings:

2.1.1.1 11 July 2011 (Annual Inspection)

2.1.1.1.1 It is proposed to change the date of this meeting to 12 July 2012

2.1.1.2 26 September 2011

2.1.1.3 7 November 2011

2.1.1.4 30 January 2012

2.1.1.5 26 March 2012

2.1.1.6 28 May 2012

2.1.1.7 9 July 2012

2.1.1.8 24 September 2012

2.2 Strategic Business Plan 2012 - 2017

2.2.1 The 1st round of consultation closed 6 May 2011, a compendium of all the feedback is at Appendix 1. There is now a requirement for a Harbour Board workshop in early June to consider the issues raised by the Harbour users with the aim of bringing a first draft of the Business Plan 2012-17 to the board on 12 July 2011. A summary of the initial work completed by the Board at the workshop on 16 February is at Appendix 2.

2.2.2 Proposed date for workshop is 14 June at 1400 in Follaton House.

2.2.3 The target date to have a working document is 26 September 2011.

2.3 The Harbour Board Annual Report

2.3.1 To be published at the Harbour Board meeting on 12 July 2011.

2.4 Performance Management

2.4.1 Reviewed quarterly with the report for the 1st quarter of financial year 2011/12 being presented on 12 July 2011.

2.5 Year End Budget Report 2010/11

2.5.1 To be presented to the Board on 12 July 2011.

2.6 Harbour Annual Inspection

2.6.1 To take place on the morning of 12 July 2012.

2.6.2 Board members are requested to highlight any aspects of the harbour that they wish to see during the annual inspection.

2.7 Budget 2012/13

2.7.1 To be presented to the Board on 26 September 2011.

2.8 Fees and Charges 2012/13

2.8.1 To be presented to the Board on 26 September 2011.

2.9 Moorings Policy

2.9.1 The Moorings Policy was last reviewed in 2007 and is due for a review in 2012.

2.10 Compliance with the Port Marine Safety Code

2.10.1 The Harbour is audited bi-annually by the designated person. A report of the Audit will be brought to the Board on 30 January 2012.

3. LEGAL IMPLICATIONS

3.1 Statutory Powers: Local Government Act 1972, Section 151. The Pier and Harbour Order (Salcombe) Confirmation Act 1954 (Sections 22-36).

3.2 There are no other legal implications to this report.

4. FINANCIAL IMPLICATIONS

4.1 There are no new financial implications as a result of this report, however this is not necessarily the case for the work which will follow.

5. RISK ASSESSMENT

5.1 The risk management implications are:

Risk/Opportunity	Issues / Obstacles	Mitigation
The Harbour Authority is striving to deliver an improving service to harbour users.	The Harbour Board, considers many routine issues annually, topical items will be brought to the Board as they arise.	A better service in a safe environment for estuary users.

Corporate priorities engaged:	CP2: Good Jobs CP3: Retain the districts character CP5: An accessible Council CP6: Value for money
Consideration of equality and human rights:	There are no equality or human rights issues with this report
Biodiversity considerations:	None
Sustainability considerations:	None
Crime and disorder implications:	None
Background Papers:	Strategic Business Plan 1st Edition dated 2 August 2007. Constitution of the Salcombe Harbour Board (as adopted by Council on 25 June 2009)
Appendices attached:	Appendix 1 – Strategic Business Plan 2012 – 2017 Consultation feedback. Appendix 2 – Summary of work on draft Business Plan.

Ian Gibson
Harbour Master

Salcombe Harbour Board
6 June 2011